

MINUTES
SOCIETY OF NORTH CAROLINA ARCHIVISTS
ANNUAL BUSINESS MEETING

March 5, 2010
Sandhills Community College, Pinehurst, NC

CALL TO ORDER: President Adina Riggins called the meeting to order at 12:53 p.m.

MINUTES: The minutes of the March 13, 2009, annual meeting were posted to the website prior to the meeting. No corrections were put forward either prior to the meeting or during. The membership approved the minutes as posted to the website.

TREASURER'S REPORT: Gwen Mays reporting. The net worth report is on the registration table. Represents part of registration fees but none of the meeting expenses, so the figures are a bit inflated. SNCA's total net worth as of February 12, 2010 is \$41,761.88.

PRESIDENT'S REPORT: Adina Riggins reporting. Thanks SNCA members who helped to fill mid-year vacancies: Biff Hollingsworth (Electronic Resources Chair), Audra Eagle (Member-at-large), Dawne Lucas (Nominating Committee), and Cat McDowell (Vice-President). Adina asked others to get involved either being a committee member, a board member, organizing a panel, or writing an article. Due to the changing Executive Board membership in 2009-2010, this has largely been a housekeeping year. Some issues that have been raised repeatedly and that could be addressed and prioritized by the new board include: encouraging involvement of both veteran and new members on SNCA board and other leadership positions, maintaining a list of committee and board members on the SNCA website, creating a Web 2.0 presence for SNCA, revising/editing Board Book, and bringing in more out of state speakers for annual meeting.

PRESENTATION OF AWARDS:

Treasuring NC Award: Adina presents award to Virginia and William (Bill) Powell for outstanding, dedicated support of archives in N.C. Powells are not present, award will be delivered to them.

Gene Williams Award: Chris presents award, intended to recognize excellence for a paper on an archival topic written for a graduate-level course, to Keeley Murray. Winner receives \$100, a one-year SNCA membership, and paper is published in J-SNCA. Chris encourages students to submit papers next year.

C. David Jackson Award (Chris): Jackson memorial scholarship named in memory of C. David Jackson, who worked at NCSU. This year, the award funded meeting and/or pre-conference workshop attendance for 2 people, Lea Walker and Carolyn Muglia.

Thornton W. Mitchell Award (Karen): The Mitchell Award honors service to profession. This year's award is presented to Dr. John David Smith of UNC-Charlotte, who was not present to receive award. Chris nominated Smith and Kim Cumber accepted award on his behalf & read remarks Smith prepared. Recipient holds award for a year and returns it to SNCA at the end of the year so it can be presented to next candidate.

COMMITTEE REPORTS:

PROGRAM COMMITTEE: Cat McDowell reporting. Cat announced the members of the program committee: Karen Paar, Simms Toomey; and local arrangements committee: Audrey Moriarty. Archives Bootcamp and "Implementing More Product, Less Process," an SAA workshop, were offered this spring as pre-meeting workshops. Dennis Meissner accepted invitation to be keynote speaker and attendance at this, SNCA's first multi-day conference, exceeded 100 (21 attendees were students). SNCA received institutional support from Sandhills Community College for the spring meeting and door prizes from Tufts Archives. The committee expects to have the Spring 2011 meeting in Beaufort. Invites participation on program committee.

EDUCATION COMMITTEE: Chris Meekins reporting. Chris thanked the members of education committee: Joy Heitmann, Paula Mangiafico, Barbara Tysinger, Cate Putirskis, and Dawne Howard Lucas. Committee re-established Williams Award, which was historically presented in the fall, and issued a call for submissions for Jackson award. Committee secured Archives Boot camp pre-meeting workshop. Finally, the student chapter of SAA (SCOSAA) at UNC requested a jobs workshop, which Dawne Lucas has co-coordinated with chapter president.

MEMBERSHIP COMMITTEE: Adina Riggins reporting for Alston Gentry. There are 185 SNCA members; 29 of those are students; approximately 150 are regular; and 34 are new since last spring. Members are encouraged to check the online directory to see if their information is correct. Previously, the Membership Committee has been a committee of one. Going forward, the committee plans to hold social events several times a year so SNCA members can network with each other. New committee members are Barbara Tysinger (triangle area), Diana Sanderson (western region), and Arleen Fields (eastern/Sandhills region). Still looking for someone to help coordinate events in Charlotte Metro and Triad regions.

PUBLICATIONS COMMITTEE: Cat McDowell reporting. Thanks publication committee members & invites those present to stand (Jan Blodgett, Audra Eagle, Elizabeth Dunn). Two issues of *J-SNCA* and two issues of the newsletter, *The North Carolina Archivist*, have been published in the past year. J-SNCA distributed many issues in person in order to reduce mailing costs. In July 2009, J-SNCA entered into a licensing agreement with EBSCO. Cat encouraged meeting attendees to pick up journals at the registration table to take back to their institutions.

DEVELOPMENT COMMITTEE: Karen Paar reporting. Notes NC Humanities Council mini-grant, funding from sponsors to support meeting. Several volunteers came forward when Karen put out call for members. Lists members: Susan Bridgers, Tom Cole, Patrick Cullom, Rachel Hoff, Courtney Horton Crocker, and Cate Putirskis. Patrick helped with NCHC grant and Susan Bridgers helped with vendor pages to help raise money. Biff Hollingsworth, Electronic Resources Chair, worked with Karen and Susan to create web pages for vendor sponsorship for the annual meeting. Support for Dennis Meissner talk came from Michelle Francis endowment, a great mechanism for funding education opportunities, although the committee did not have as much chance to develop the Michelle Francis endowment as Karen would have liked. Karen thanked vendors, Eloquent Archives and Etherington, and N.C. Humanities Council.

ELECTRONIC RESOURCES COMMITTEE: Adina reporting for Biff Hollingsworth. The E-Resources chair continued to create, post, update, and maintain web pages as well as moderate SNCA's three e-mail listservs. Biff created new SNCA letterhead featuring the logo designed by

Linda Jacobson; added and maintained Archives Week-related content to SNCA website; set up online registration system for this year's annual meeting; and worked with Treasurer and Development Committee to set up online system to accept payments from outside vendors. In the realm of goals going forward, Biff would like to see us move to a content management-type system instead of flat html, work with Publications Committee to develop an online publishing platform for J-SNCA, and form a full electronic resources committee in order to implement goals.

ARCHIVES WEEK COMMITTEE: Katie Nash reporting. Thanked committee members: Sarah Rice Scott, Liz Cook, Jean Bischoff, and Ashley Yandle. Archives Week (AW) committee distributed online postcard only due to lack of interest in printed material. Updated AW planning guide on SNCA website, invited NC repositories to submit their calendar of AW events, researched what other states did for AW for new ideas on how to celebrate it in NC.

NOMINATING COMMITTEE. Dawne Lucas reporting. Dawne thanked Nominating Committee members Jason Tomberlin and Hal Keiner.

The slate was presented to the membership as follows:

- A.** President – Nominations to be taken from the floor
- B.** Vice President/President Elect – Cat McDowell
- C.** Treasurer – Sarah Rice Scott, North Carolina State Archives
- D.** Publications Chair – Mark Custer, East Carolina University
- E.** Development – Pam Mitchem, Appalachian State University
- F.** Archives Week Chair - Audra Eagle, Wake Forest University
- G.** Member at Large – Ray Christian, SHRAB
- H.** Member at Large – Maggie Dickson, North Carolina State University

Since Elizabeth Preston left office mid-term, Adina, as presiding officer, entertained nominations from the floor for the position of President. Adonna Thompson nominated Kim Sims. Members present approved nomination. Adina then entertained nominations for remaining positions, and there were none. The slate was then approved by acclamation.

OLD BUSINESS: No old business.

NEW BUSINESS: Chris invited members to start thinking about joining a committee, since SNCA meets once yearly.

ADJOURNMENT: Meeting adjourned at 1:25 p.m. upon vote of the membership.