

Fall Meeting, October 3-5, 2007
Museum of the Albemarle, Elizabeth City, NC



Wednesday, October 3

9:00-5:00 **Archives Boot Camp**
New Student Union Building, Elizabeth City State University

Thursday, October 4

9:00-noon **Archives Boot Camp**
New Student Union Building, Elizabeth City State University

6:00-8:00 **Reception at the Museum of the Albemarle**
Speaker: Chris Meekins, North Carolina State Archives
"The Murder of Thaddeus Cox: A Civil War Story"

Friday, October 5

With the exception of the afternoon tour, all meeting programming will take place at the Museum of the Albemarle.

9:15-9:45 **Meeting Registration & Coffee**

9:45-10:00 **Welcome**

10:00-11:00 **Session I: It Happened in Chicago: Highlights from the 2007 SAA Annual Meeting**
The purpose of this session is to recap and discuss important and controversial issues discussed at the Society of American Archivists' 2007 Annual Meeting in Chicago. SNCA members will have the opportunity to voice their opinions about the presented topics.

Moderator – Dawne Howard Lucas, Duke University Medical Center Archives

11:00-11:30 **Break**

11:30-12:30 **Session II: NC ECHO Oral History Working Group Survey Findings**
The purpose of this session is to share findings of the NC ECHO Oral History Survey, and to discuss the efforts of the NC ECHO Oral History Metadata Working Group to provide information and resources to cultural heritage institutions throughout North Carolina.

Moderator – Katie McCormick, UNC-Charlotte
Panelists: Kathy Wisser, UNC-Chapel Hill
Cat McDowell, UNC-Greensboro

12:30-2:00 **Lunch on your own in downtown Elizabeth City**

2:00-3:30 **Presentation of the Thornton W. Mitchell Service Award
and the Gene Williams Student Paper Award**

Session III: Dealing with Crisis: The Archivists' Role

During their careers, archivists are often caught up in crises that affect their institutions: scandals, lawsuits, and incidents that sometimes cast their employers in a negative light. What is the role of the archives and archivist in such situations? What can an archivist do to prepare for such circumstances? What is the defined role for the archivist to play in relation to an institution's lawyers, public relations staff, and senior administrators? Two archivists will present their ideas on these issues. Gwen Erickson will tell the tale of an archivist swept up in a campus crisis that, in the end, had positive effects on both her institution and its archives. Based on ten years experience at ECU, Suellyn Lathrop will discuss some of the lessons she has learned in dealing with legal and public relations issues that arise from institutional scandals, both real and alleged. The presentations will be limited in their scope to allow ample time for audience questions and discussion.

Moderator – Hal Keiner, Appalachian State University

Panelists: Gwen Erickson, Guilford College

Suellyn Lathrop, East Carolina University

3:30-3:45 **Closing remarks**

4:00-6:00 **Walking tour of Elizabeth City: \$15** (maximum of 16 participants)
End your afternoon in Elizabeth City with a walk and some tea! This two-hour event includes a walking tour of the city, focusing on history and architecture, as well as a British-style tea in an 1853 Greek Revival House. Space is limited to 16 participants, so sign up now!

Other area tours and attractions:

•Biannual Perquimans County Farm Tour, October 5-6. For more information, visit <http://newboldwhitehouse.com>.

•Dismal Swamp: The Dismal Swamp Canal, which connects the Elizabeth River in Virginia and the Pasquotank River in North Carolina, is the oldest continually operating canal in the United States. Now a historic landmark, the canal includes the Dismal Swamp Canal Welcome Center and the Dismal Swamp State Natural Area (State Park), accessed by a pedestrian swing bridge across the canal. For more information, visit www.DismalSwamp.com.

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BOOT CAMP REGISTRATION-October 3-4, 2007
(Registration Deadline-September 21, 2007)

I am attending the Archives Boot Camp: \$40

The Archives Boot Camp is a basic archival education workshop that is sponsored by the North Carolina State Historical Records Advisory Board (SHRAB) and the Society of North Carolina Archivists (SNCA). This one and a half day workshop, which is funded by the National Historical Publications and Records Committee (NHPRC), will introduce basic archival practices and standards to people who are caring for historical documents without the benefit of formal archival training. Past workshop participants have included librarians, museum curators, and public historians associated with various clubs, religious institutions, businesses, and social organizations.

Matthew Turi, Manuscripts Reference Librarian at the University of North Carolina at Chapel Hill will discuss setting collection goals, acquiring records, arranging and describing records, safely housing records, and making them available to users.

Boot camp participants will receive detailed parking instructions and permits, as well as information about Wednesday lunch. Please provide your email address on the reverse side of this form.

****SEE REVERSE SIDE FOR PAYMENT INFORMATION.****



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FRIDAY MEETING REGISTRATION

Early Bird (by September 21)

_____ **\$25.00** SNCA Members
_____ **\$50.00** Non-SNCA Members
(includes one-year membership)*
_____ **\$12.50** Students (full-time)

Late Registration (after September 21)

_____ **\$30.00** SNCA Members
_____ **\$55.00** Non-SNCA Members
(includes one-year membership)*
_____ **\$17.00** Students (full-time)

Reception/Tour: (Check all that apply)

I will attend reception Thursday evening at the Museum of the Albemarle (No charge for admission if registered for meeting)

I will bring a guest to the reception. (Add \$5.00 for each guest)

I will go on the Friday afternoon walking tour. (Tour is limited to first 16 people who register. Please include \$15.00 with your registration fee. You will be reimbursed if space runs out.)

I do not wish to have information on my mailing label placed on SNCA web site directory

Name: _____

Institution: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ *E-mail: _____ *(required for boot camp participants)

Amount Enclosed: _____

I will need a receipt for my registration fee and will pick it up at the registration table.

Make checks payable to the Society of North Carolina Archivists.

**And mail to: Society of North Carolina Archivists
P.O. Box 20448
Raleigh, NC 27619**

On line registration using PayPal is available on our website at www.ncarchivists.org.

***Paying the Non-SNCA Member fee? Your registration fee includes a one-year membership!
Please visit <http://rtpnet.org/snca/member/join.html> to complete your registration!**



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Reception Information: The reception will be held at the Museum of the Albemarle, located at 501 S. Water Street. There is no charge for the reception if you register for Friday's meeting. If you would like to bring a guest to the reception or register separately for the reception, the cost is \$5 per person. The museum will be open for self-guided tours. The museum's website is available at <http://www.museumofthealbemarle.com>.

Hotel Information:

Holiday Inn Express: \$80.00-\$114.00/night
306 S. Hughes Blvd.
Elizabeth City, NC 27909
252-338-8900

From US 17 N, take Exit 255 toward Elizabeth City. Take a slight left onto US 17/S. Hughes Blvd.

Microtel Inn: \$65.00-\$85.00/night
846 Halstead Blvd.
Elizabeth City, NC 27909
252-331-7751

From US 17 N, take Exit 258 to Halstead Blvd. Turn right onto Halstead Blvd.

Information about additional hotels is available at <http://www.discoverec.org/stay-dine-hotel.html>.

Directions:

Elizabeth City State University:

From the west: Take US 64 East to Williamston, and then US 17 North to Elizabeth City. At the juncture of US 17 and US 17 Business, take the right fork onto US 17 Business/Ehringhaus Street. Travel approximately 2 miles until Ehringhaus Street intersects with Water Street. Turn right onto Water Street. Continue straight on Southern Avenue. Turn right onto Hoffler Street and left onto Hollowell Drive. **Boot camp participants will receive detailed parking information and permits.**

From the Outer Banks: Take US 158 West to Elizabeth City. Upon crossing the Pasquotank River, turn left onto Water Street. Continue straight on Southern Avenue. Turn right onto Hoffler Street and left onto Hollowell Drive. **Boot camp participants will receive detailed parking information and permits.**

Museum of the Albemarle:

From the west: Take US 64 East to Williamston, and then US 17 North to Elizabeth City. At the juncture of US 17 and US 17 Business, take the right fork onto US 17 Business/Ehringhaus Street. Travel approximately 2 miles until Ehringhaus Street intersects with Water Street. The museum is located on the right.

From the Outer Banks: Take US 158 West to Elizabeth City. Upon crossing the Pasquotank River, turn left onto Water Street. The museum is located at corner of Water and Ehringhaus.

Dated Material Enclosed

Society of NC Archivists
P.O. Box 20448
Raleigh, NC 27619

