



Annual Meeting, March 3-5, 2010
Sandhills Community College, Pinehurst, NC



Wednesday, March 3

9:00-5:00 Concurrent Workshops:

Implementing “More Product, Less Process” (SAA Workshop)

Location: Little Hall

Description: Backlogs don't have to weigh as heavily as they do! Focus on implementing concrete strategies for increasing processing rates and reducing backlogs as outlined in the Meissner-Greene article, “More Product, Less Process: Revamping Traditional Archival Processing,” and learn as you share information and experiences with your fellow workshop participants. Topics include appraisal, arrangement, description, digitization, and preservation, as well as development of processing plans, policies, and benchmarks. This array of topics is addressed through lecture, case studies, and group discussion.

Instructor: Daniel A. Santamaria is Assistant University Archivist for Technical Services at the Seeley G. Mudd Manuscript Library at Princeton University. In his current position he oversees accessioning, processing, and descriptive practices.

Registration: Registration is through SAA only. Contact the Society of American Archivists at <http://www.archivists.org/>. Early-Bird Registration Deadline is February 3, 2010. Attendance is limited to 30.

Registration Fees: SNCA members get a \$25 discount off the non-member price of registration. Use the code **SNCAMPLP10**.

SAA Members: \$185 (Early)/\$235 (Regular)

Employees of Member Institutions: \$210 (Early)/\$260 (Regular)

Nonmembers: \$235 (Early)/\$285 (Regular)

9:00-5:00 Archives Boot Camp

Location: Little Hall

Description: No push-ups are required at Archives Boot Camp. This training camp is actually a basic archival education workshop. The day-and-a-half-long workshop introduces basic archival practices and standards to people who are responsible for historical documents but haven't had the benefit of formal archival training. Past Boot Camp participants have included librarians, museum curators, and public historians associated with various clubs, religious institutions, businesses, and social organizations.

Instructors: Matt Turi, Manuscripts Reference Librarian, UNC-Chapel Hill
Biff Hollingsworth, Collecting and Public Programming Archivist, UNC-Chapel Hill

Thursday, March 4

9:00-12:00 Archives Boot Camp, continued

Location: Little Hall

Description: See above.

12:00-1:30 Lunch on your own.

Thursday, March 4

- 1:00-1:30 Meeting registration**
Location: Lobby, Little Hall
- 1:30-1:45 Welcome**
Speaker: Dr. John Stacey, Director of Learning Resources, Boyd Library, Sandhills Community College
Location: Byerley Auditorium, Room 191, Little Hall
- 1:45-3:00 Opening Plenary**
Speaker: Dennis Meissner, Head of Collections Management, Minnesota Historical Society
Location: Byerley Auditorium, Room 191, Little Hall *

The Opening Plenary is made possible through a grant from the North Carolina Humanities Council. The North Carolina Humanities Council is a nonprofit foundation and state affiliate of the National Endowment for the Humanities.



*Due to space considerations, only the first 100 people to register for the conference will be guaranteed admittance to Mr. Meissner's talk.

- 3:00-3:30 Break**
- 3:30-5:00 Session I. Minimal Processing North Carolina Style**
Location: Byerley Auditorium, Room 191, Little Hall
Description: Are you facing large, unprocessed collections, shrinking staff, and budget cuts?...struggling to make decisions that are both ethically and fiscally sound?...buried under backlogs while still feeling compelled to create item-level metadata? Minimal processing could be your answer – it's not just a fad, and it CAN be applied to visual materials. Speakers will share their successes and failures applying "more product, less process" methodologies and will discuss access and preservation issues that come with minimal processing.
Panelists: Kim Andersen Cumber, North Carolina State Archives
Diana Ruby Sanderson, Warren Wilson College
Patrick Cullom, UNC-Chapel Hill

- 6:30-8:30 Reception**
Location: Tufts Archives
Given Memorial Library in the Village of Pinehurst, NC
150 Cherokee Road, Pinehurst, North Carolina 28370
Phone: 910.295.3642 <http://www.tuftsarchives.org>
*Drinks (regular and alcoholic) and heavy hors d'oeuvres will be served, and the cost is included in the registration fees. However, if you would like to bring a guest to the reception or register separately for it, the cost is \$5 per person.

Friday, March 5

- 8:30-9:00 Meeting Registration & Coffee**
Location: Little Hall
- 9:00-10:00 Concurrent Sessions**

Session IIA. Saving the Music: The History of the Biddle University Quintet

Location: Byerley Auditorium, Room 191, Little Hall

Description: This panel session will discuss a project at Johnson C. Smith University to transfer instantaneous discs (record albums) into digital audio and create an online website with photographs and memorabilia of the Biddle University Quintet and the University Glee Club. Discussion will focus on the process for creating digital audio, what worked, what did not work, and helpful tips for institutions that are interesting in transferring their record albums into digital audio format.

Panelists: Monika Rhue, Johnson C. Smith University
Michelle Orr, Johnson C. Smith University
Ruth Faye Richards, Johnson C. Smith University
Michael West, Johnson C. Smith University

Session IIB. An Overview of ‘Seeds of Change’: The Daily Reflector Image Collection

Location: Room 180, Little Hall

Description: *Seeds of Change: The Daily Reflector Image Collection* contains more than 7,500 images digitized from the photographic negatives of *The Daily Reflector*, Greenville, NC's daily newspaper, which document the trends and developments that influenced the eastern region of North Carolina during the 1950s and 1960s. Topics will include processing, preserving and housing of the collection; insight into the behind-the-scenes work and innovative selection method; use of the project in the classroom; and its importance to historians, students, and other audiences.

Presenters: Dale Sauter, Special Collections, East Carolina University
Dr. Chris Oakley, Project Historian, East Carolina University
Joe Barricella, Digital Collections, East Carolina University

Session IIC. Built NC: A Survey of Current Tools and Resources on the State’s Architectural Heritage

Location: Room 233, Little Hall

Description: This session will highlight some of the recent acquisitions and projects to capture and make available N.C.’s architectural history, including the papers of Dick Bell (designer of Raleigh’s Water Garden), Charles Parker (Asheville’s Grove Arcade), and James Webb (Research Triangle Park); and the *Built Heritage*, *Beaux Arts to Modernism*, and *North Carolina Architects and Builders* projects which have been digitizing thousands of drawings and photographs of historic buildings and making them accessible via the web.

Presenters: Katie McCormick, Atkins Library, UNC-Charlotte
Todd Kosmerick, NCSU Libraries
Brian Dietz, NCSU Libraries
Markus Wust, NCSU Libraries

10:00-10:30 Break

10:30-12:00 Concurrent Sessions

Session IIIA. Yes, You Can Use Them!: Customizing Archivist’s Toolkit and Archon for Your Institution

Location: Room 180, Little Hall

Description: Speakers for this session will describe their respective institutions’ implementations of Archivists’ Toolkit or Archon, and how each institution has customized these applications for their specific needs. A brief overview of technical requirements will be included, as well as an update on the proposed Archivists’ Toolkit/Archon integration.

Speakers: Dawne Howard Lucas, Duke University Medical Center Archives
Linda Sellars, NCSU Libraries
Benn Joseph, Northwestern University

Session IIIB. Collaborative Processing Techniques: Perspectives from Three Projects

Location: Byerley Auditorium, Room 191, Little Hall

Description: This panel will discuss three different projects that involve collaborative processing: new archivists processing architectural collections at NC State, the training of metadata and cataloging technicians to process University Archives collections at NC State, and collaborative processing approaches at the Southern Historical Collection at UNC Chapel Hill.

Speakers: Claire Ruswick, NCSU Libraries
Emily Walters, NCSU Libraries
Danica Cullinan, NCSU Libraries
Cate Putirskis, NCSU Libraries
Laura Abraham, NCSU Libraries
Benjamin Bromley, UNC-Chapel Hill
Megan Bricker, UNC-Chapel Hill

12:00-1:00 Lunch

Location: Dempsey Student Center

*Boxed lunch preferences can be selected on the conference registration form.

1:00-1:30 Business Meeting

Location: Dempsey Student Center

*Please visit <http://www.rtpnet.org/snca/about/nominating2010.doc> for a list of the 2010 nomination slate.

1:30-2:30 Concurrent Sessions

Session IVA. Preserving Forsyth's Past: Public Archival Outreach in Practice

Location: Byerley Auditorium, Room 191, Little Hall

Description: The "Preserving Forsyth's Past" library outreach services project provides preservation education and digitization centers in Forsyth County. This session addresses the education component of the grant-funded project, which includes basic training in archives management, preservation, and using digitization equipment for local nonprofit organizations and the general public. We hypothesize that public interest in and awareness of archival concepts and methods has increased and invite feedback from our colleagues in SNCA.

Presenters: Audra Eagle, Z. Smith Reynolds Library, Wake Forest University
Craig Fansler, Z. Smith Reynolds Library, Wake Forest University
Rachel Hoff, Health Sciences Library, UNC-Chapel Hill

Session IVB. The Traveling Archivist: North Carolina's Pilot Program for Field Outreach

Location: Room 180, Little Hall

Description: This session describes SHRAB's Traveling Archivist Program (TAP), which gives direct hands-on assistance to N.C.'s institutions with at-risk archive and record collections. This program tests the feasibility of a field archivist position headquartered at the SHRAB and State Archives who visits institutions to provide hands-on training in basic collection management and preservation. The presentation describes the genesis, implementation, and progress of the program including refinement, lessons learned, and how program expectations are used as a measurement of success.

Presenters: Andrea Gabriel, North Carolina State Archives
Harry C. Keiner, State Historic Records Advisory Board

2:30-2:45 Break

2:45-4:15 Session V. What is this Document?

Location: Byerley Auditorium, Room 191, Little Hall

Description: This is a session about archival finding aids and the inherent difficulty of explaining what online finding aids are. Each presenter will explore--from their own angle--the archivist's role in learning to better understand and to serve user needs in the "reading room" of the 21st century. Join us as we highlight innovative methods to transition finding aids into the networked age, while we discuss a brief history of EAD implementation at East Carolina University, implementing virtual chat reference on finding aids at Duke, and assessing user needs and finding aid usability and design.

Presenters: Gretchen Gueguen, Joyner Library, East Carolina University
Mark Custer, Joyner Library, East Carolina University
Joyce Chapman, NCSU Libraries
Noah Huffman, Duke University

4:15-4:30 Closing Remarks

Speaker: Cat Saleeby McDowell, SNCA Program Chair

Location: Byerley Auditorium, Room 191, Little Hall



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Directions and Parking

Please visit <http://www.tuftsarchives.org/> for directions to and information about the reception location.

Please visit <http://www.sandhills.edu/about/visitors/directions.php> for directions to Sandhills Community College. A campus map is available at <http://www.sandhills.edu/about/visitors/map.php>.

Accommodations

The **Homewood Suites** in Pinehurst is reserving a block of rooms for SNCA attendees. Reservations can be made at www.olmstedvillage.homewoodsuites.com or by calling 1-910-255-3119. Our group code is **NCA**.

The **Magnolia Inn** in the Village of Pinehurst has rooms available at \$75 for single occupancy and \$95 for double occupancy, which includes breakfast. Reservations can be made by calling 1-910-295-6900; please mention you are with the SNCA conference.

There are plenty of other accommodations in the area which run the gamut from chain hotels to bed and breakfasts. You can see a list by visiting http://www.ncarchivists.org/meetings/southernpines_hotel.doc.

C. David Jackson Memorial SNCA Meeting Scholarship

SNCA offers a scholarship of up to \$500 to allowing an individual to attend the society's meeting and pre-conference workshops. Applicants must either be employed in the archival profession in N.C. with little or no access to institutional support for professional development, be a student enrolled in an archival studies program in the state, or a volunteers who has a primary responsibility for archival materials in an institution. A one-year membership in SNCA is also included. Submissions must be emailed to chris.meekins@ncdcr.gov by February 15, 2010. Apply at http://www.ncarchivists.org/awards/jackson_form.html.



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Meeting registration is available online <http://www.ncarchivists.org/meetings/newmeet.html> with payment via Paypal. If you prefer to pay via check, please print out this form and mail it, along with your check made payable to the Society of North Carolina Archivists, to P.O. Box 20448, Raleigh, NC 27619.

WORKSHOP REGISTRATION

I am attending the Archives Boot Camp workshop: \$40

(1.5 days; max enrollment: 25)

Note: Registration for the Implementing “More Product, Less Process” workshop is through SAA. Contact the Society of American Archivists at www.archivists.org.

MEETING REGISTRATION

Early Bird (by February 12)

Late Registration (after February 12)

_____ **\$40.00** SNCA Members

_____ **\$50.00** SNCA Members

_____ **\$50.00** Non-SNCA Members

_____ **\$60.00** Non-SNCA Members

_____ **\$20.00** Student* Members

_____ **\$25.00** Student* Members

_____ **\$25.00** Student* Non-Members

_____ **\$30.00** Student* Non-members

* Student rates are also available to anyone not currently employed in the archival profession, namely retirees, volunteers, and interested members of the general public.

Thursday Reception: (Check all that apply)

I will attend reception Thursday evening at Tufts Archives (No charge for admission if registered for meeting)

I will bring a guest to the reception. (Add \$5.00 for each guest)

Friday Lunch (please choose one):

Chicken Salad

Ham

Turkey

Vegetarian

Pimento Cheese

Total Amount Enclosed: \$ _____

Receipts will be provided at the registration table.

Name: _____ Institution: _____

Address and/or email: _____