

**Spring Meeting, March 11 & 12,
2004**



**Celebrating North Carolina's
Archivists
Wilson Library, University of North Carolina
Chapel Hill, North Carolina**

Thursday, March 11, 2004

- 8:00-9:00 Meeting Registration & Coffee**
- 9:00-9:15 Welcome**
Pleasants Family Room, Wilson Library
Welcome by Dr. Joe Hewitt, Associate Provost and University Librarian,
University of North Carolina at Chapel Hill
- 9:15-10:15 Opening Plenary**
Pleasants Family Room, Wilson Library
David B. Gracy II, Governor Bill Daniel Professor in Archival Enterprise
Director, The Center for Cultural Archival and Records Enterprise,
Preservation and Conservation Studies, Museum Studies at the
University of Texas at Austin School of Information
- 10:15-10:45 Break**
- 10:45 – 12:00 Is Big Brother Watching?: The U.S. Patriot Act**
Pleasants Family Room, Wilson Library
- Dianne Strauss, UNC – Chapel Hill
 - Steve Hensen, Duke University
 - Kim Andersen Cumber, NC State Library, moderator
- 12:00-1:30 Lunch – on your own to explore Chapel Hill's Franklin Street**
- 1:30-2:45 Sessions**
- **1: Collecting Ephemera**
Pleasants Family Room, Wilson Library
 - Eileen McGrath, UNC – Chapel Hill
 - Paula Mangiafico, Duke University
 - Natalia Lonchyna, NC Art Museum
 - Nick Graham, UNC- Chapel Hill, moderator
 - **2: It's all about the J-O-B**
Toy Lounge, Dey Hall
 - Druscie Simpson, NC State Archives
 - Jill Katte, Duke University Archives
 - Tiffany Allen, UNC Academic Affairs Library
 - Chris Higgins, SILS, UNC-Chapel Hill, moderator

- 2:45 – 3:15** **Break**
- 3:15-4:30** **Looking Back: Reflections and Observations from SNCA's Steering Committee and First Executive Board**
Pleasants Assembly Room, Wilson Library
- 5:30 – 7:30** **Reception**
Chapel Hill Museum, 523 East Franklin Street
Sponsored by the North Carolina Collection and the Southern Historical Collection, University of North Carolina – Chapel Hill

Friday, March 12, 2004

- 8:30 – 9:00** **Registration & Coffee**
- 9:00 – 10:30** **Annual Business Meeting**
Pleasants Family Room, Wilson Library
- 10:30 – 11:00** **Break**
- 11:00 – 12:00** **Tour of Wilson Library**
Small groups will tour around Wilson Library, visiting the various Special Collections departments. Tour includes the North Carolina Collection, Rare Book Collection, Southern Historical Collection, University Archives, North Carolina Collection Gallery, and Photographic Archives.
- 12:00 – 1:30** **Buffet Lunch and First Annual Thornton W. Mitchell Award**
Pleasants Family Room, Wilson Library
- 1:30 – 2:30** **Closing Plenary**
Pleasants Family Room, Wilson Library
Don Etherington, Etherington Conservation Center
- 3:00 – 4:00** **Tours**

Afternoon Tours:

- ✧ Walking Tour of UNC-Chapel Hill with Janis Holder, University Archivist
- ✧ Tour of the North Carolina Botanical Gardens conducted by docents of the Gardens (this tour is a short distance from campus and requires transportation)

Archivists After 5 Exhibit

To celebrate North Carolina's Archivists, SNCA is creating an exhibit for this meeting that demonstrates the hobbies of our membership. All members are welcome to participate by contributing material for exhibit!

**Please contact Kathy Wisser for more information or to contribute.
(katherine.wisser@duke.edu, 919-660-5913)**

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Chapel Hill, North Carolina



Workshops, March 10, 2004

Disaster Planning and Response- \$45.00

9:00 am – 5:00 pm, Manning Hall, University of North Carolina - Chapel Hill (Limited to 30 participants)

Hurricanes? Tornadoes? Floods? HVAC failures? Terrorism?... Is your institution or collection prepared to handle these emergencies? What agencies are available to help in disaster situations? What can you do to begin the work of disaster recovery? How can you be better prepared to deal with these situations? This full-day workshop will discuss how to prepare and respond to disaster situations in archives and libraries. Sessions of the workshop include: how to write and maintain a disaster response plan and hands-on work with how to deal with damaged archival and library material.

Registration costs include supplies, breaks and a boxed lunch. Please email or call Jason Tomberlin with any questions or comments, 919-962-1172 or jasont@email.unc.edu.

Sarah Koonts, NC State Archives
Andy Hart, University of North Carolina – Chapel Hill
Winston Atkins, Duke University

Boxed lunches will be served. Please see registration form for options.

Film Preservation - \$15.00

1:00 – 5:00 pm, Manning Hall, University of North Carolina - Chapel Hill

This workshop will cover the basic care and handling for small gauge film (8mm, Super 8, and 16mm), introduce issues of storage, and discuss the new *Film Preservation Guide*, created by the National Film Preservation Foundation. Recommended vendors and existing web resources for further information will be provided.

Karen Glynn, Duke University

Archivists' Mixer, West End Wine Bar, March 10, 2004

450 West Franklin Street

6:00 – 8:00 pm

<http://www.westendwinebar.com/winebar.htm>

Celebrating North Carolina's Archivists
Wilson Library, University of North Carolina
Chapel Hill, North Carolina



Registration

Meeting Registration – March 11 & 12, 2004

EARLY BIRD (by March 1st)

- _____ **\$45.00** - SNCA Members
_____ **\$55.00** - Non-SNCA Members
_____ **\$20.00** - Students (full time)

LATE REGISTRATION (after March 1st)

- _____ **\$50.00** - SNCA Members
_____ **\$60.00** - Non-SNCA Members

Be a buddy or **Want a buddy for the meeting**

I will attend reception on Thursday evening from 5:30 to 7:30 pm at the Chapel Hill Museum. No charge for admission.

I will be bringing a guest to the reception. Please add \$5.00 for each guest ticket.

Workshop Registration – March 10, 2004

Film Preservation Workshop - \$15:00

1:00 – 5:00 pm, Manning Hall, University of North Carolina – Chapel Hill

Disaster Planning and Response- \$45.00

9:00 am – 5:00 pm, Manning Hall, University of North Carolina - Chapel Hill (Limited to 30 participants)

**You must register for the Disaster Planning and Response workshop by
March 1st**

Absolutely no same day registration!

Disaster Response Workshop lunch options:

Please choose one sandwich

Smoked Turkey and swiss on whole wheat bread, with lettuce, tomato, and onion

Roast Beef and provolone cheese on a Kaiser roll with lettuce, tomato and onion

Roasted veggie medley, wrapped in a soft flour tortilla and topped with dijonaise sauce

All boxed meals are served with potato chips, whole fruit and chef's choice of cookie or dessert bar. An assortment of beverages will be provided.

Make checks payable to the Society of North Carolina Archivists and mail to:

Society of North Carolina Archivists
P.O. Box 20448
Raleigh, NC 27619

I will need a receipt for my registration fee and will pick it up at the registration table.

I agree to have information on my mailing label placed on SNCA web site directory

Name: _____

Institution: _____

Address: _____

City: _____ State: _____

Zip: _____

Telephone: _____ E-mail: _____

Amount Enclosed: _____

Afternoon Tours: Please indicate if you will be joining one of the tours!

Walking Tour of UNC's Campus with Janis Holder, University Archivist

North Carolina Botanical Gardens



Dated Material Enclosed

Society of NC Archivists
P.O. Box 20448
Raleigh, NC 27619



Lodging Information

A block of rooms has been reserved at two area hotels:

Best Western University Inn, Hwy 54 East, Chapel Hill, NC, 919-932-3000, Rate \$
<http://www.bestwestern.com/>

The Holiday Inn – Chapel Hill, 1303 N. Fordham Blvd., Chapel Hill, NC, 919-929-2171,
Rate \$
<http://www.ichotelsgroup.com/h/d/hi/1/en/hd/cphnc?irs=null>

Please refer to the Society of North Carolina Archivists booking when making reservations at these hotels. Rooms will be held in these blocks until February 10, 2004.

- Meeting attendees will need to make their own arrangements. SNCA will not be responsible for any costs.
- All rooms have 2 double beds. Rooms with a king bed are available at the hotel but not for group blocks. If you desire a room with a king bed, you will get a favorable rate until September 7, 2003 but there is no guarantee on availability.

Additional Lodging options

Carolina Inn – 211 Pittsboro St., Chapel Hill, 919-933-2001, 1-800-962-8519
<http://www.carolinainn.com/>

Siena Hotel – 1505 E. Franklin St., Chapel Hill, 919-929-4000, 1-800-223-7379
<http://www.sienahotel.com/>

Holiday Inn Express – 6119 Farrington Rd, Chapel Hill, 919-489-7555
<http://www.ichotelsgroup.com/h/d/hi/1/en/hd/rdufr?irs=null>

***Check the SNCA web page,
<http://www.ncarchivists.org>
for more detailed information regarding the Spring Meeting.***

We look forward to seeing everyone in March!

Directions

The Spring 2004 meeting is being held at the University of North Carolina – Chapel Hill's Campus and related sites around the campus in Chapel Hill. Below are directions to UNC, parking information, and the related locations, based on departure from the campus. If you have any questions regarding these directions, please contact Jason Tomberlin (jasont@email.unc.edu) or Kathy Wisser (Katherine.wisser@duke.edu) and we'll make sure you can get there!

To the UNC – Chapel Hill Campus and related meeting locations

From Interstate 40 (from Raleigh and points east):

Take Exit 273-B (Hwy 54) towards Chapel Hill ; Continue straight for 4 miles to the top of the hill ; Park at UNC Visitor Parking Lot on right before traffic light

From Interstate 85 (coming from Charlotte, Winston-Salem, Greensboro):

Take I-40 East towards Raleigh; Take Exit 273 and turn right at the end of the exit ramp ; Continue straight for 4 miles to the top of the hill; Park at UNC Visitor Parking Lot on right before traffic light

From Interstate 85 North (from Durham and points north):

Follow I-85 to intersection with Hwy 15-501 South; Follow 15-501 South towards Chapel Hill; the highway will divide; Remain on 15-501 South (Bypass) bearing left, away from Franklin Street; Turn right at Highway 54 Exit towards "UNC-Chapel Hill"; Continue to the top of the hill; Park at UNC Visitor Parking Lot on right just before traffic light*

Parking: <http://www.unc.edu/visitors/parking.html>

UNC Campus Map with workshop and meeting locations



<http://www.unc.edu/visitors/directions.html>

Dear SNCA Member,

A proposal to amend the constitution has been made. According to the SNCA constitution

Amendments to the Constitution must be proposed in writing by at least five (5) members of the Society and filed with the secretary. Copies of the proposed amendments shall be put before the membership by mail referendum within twenty-one (21) days of the filing of the amendment. Completed ballots must be returned to the secretary within forty-five (45) days of the date of mailing. Three fifths (3/5) of the votes cast by referendum shall constitute a majority for the passage of an amendment.

The proposed amendment is as follows:

The Executive Board shall include a Development Officer, who will encourage and facilitate both sponsorships of SNCA conference events and philanthropic donations, explore and recommend methods of increasing the endowment and investing the Society's funds, and explore and recommend new ways to use the endowment funds.

This proposal was submitted by Laura Clark Brown, Janis Holder, Lynn Holdzkom, Nancy Kaiser, and Linda Sellars all of whom are members in good standing.

The proposal is now before you, the membership. As stated above you have 45 days from the date of mailing, January 23, 2004, to return the ballots to me at:

Lisa Persinger
University Archivist
Wake Forest University
Z. Smith Reynolds Library
P.O. Box 7777
Reynolda Station
Winston-Salem, NC 27106

OR

Via email – persinl@wfu.edu

Each member is entitled to one vote.

Respectfully submitted,

Lisa Persinger
SNCA Secretary

Detach here and mail portion below:

_____ I agree with the proposed amendment to the SNCA constitution

_____ I disagree with the proposed amendment to the SNCA constitution